



SCHOOL TRIPS POLICY



BISHOP RAMSEY CHURCH OF ENGLAND SCHOOL

Date of Policy:	November 2014
Approval Date:	September 2020
Approval Body:	Learning, Teaching and Achievement Committee
Next Review Date:	September 2023
Review Body:	Learning, Teaching and Achievement Committee
Person Responsible:	Mrs W. Bhad



“Make sure that nobody pays back wrong for wrong, but always try to be kind to each other and to everyone else”

1 Thessalonians 5 v 15

Statement of Intent

At Bishop Ramsey School it is policy to organise trips for the benefit of students when this is deemed appropriate by the staff, in consultation with the Head Teacher.

The school acknowledges that students can derive immense educational benefit by taking part in off site visits by providing opportunities for academic development, cultural enrichment and the development of personal and social skills. The knowledge and experience gained beyond the classroom can consolidate and extend the taught curriculum within it.

Trips may take place during or after the school day, at weekends or in school holidays and may be educational, curricular or recreational based.

The school recognises that every student should have full access to each trip that is appropriate to their class, year or option subjects, regardless of their abilities. However, it is the school's view that trips are a privilege reserved for students who meet the requirements of the school's Behaviour Policy. Students, who fail to meet these requirements, as decided by the Head Teacher, may be refused permission to participate in a school trip. Furthermore, the Head Teacher reserves the right to disallow a student from participating in a school trip if in their opinion, the health and safety of the student or other students or staff is at risk.

All school rules and policies apply to school trips.

All students who travel as part of a group, including sports teams, represent Bishop Ramsey School. Therefore, the highest standards of behaviour and conduct are expected as a matter of course.

COVID-19

Trips may still take place provided current Government guidance is followed. Below is an extract from the Trust's COVID risk assessment for full return to school. This applies to all trips and activities.

After school activities will be permitted on the understanding that they operate on the same regulations as the school day and provided that they are subject to a risk assessment having been undertaken by the School.

- Clubs or revision classes can take place as long as they are for a single bubble or they are taking place outside where groups can effectively be kept apart.*
- Detentions can also take place as long as bubbles are seated separately.*
- In line with current guidance, trips are permitted as long as they are not international and are not overnight. The risk assessment for any trips should take into account the additional risks posed by COVID-19.*

□ *Trips should not rely on public transport. The school minibus, coaches or local walking outings are permitted.*

Types of Trips

During the School Day

- Subject conferences: these are usually organised by examination boards and universities. They target A'Level and GCSE students and provide valuable information and training for public examinations.
- Field Trips/Visits: these enrich the curriculum experience for students at all key stages.
- Reward Trips: these are organised for competition winners, students who regularly attend clubs and for those who have applied themselves consistently to their studies during the year e.g. for gaining House Points and Good News Notes and receiving very few detentions.
- Competitions: these include sports tournaments and curriculum events against other schools.

After the School Day

- Off site clubs: these include climbing club and sailing club.
- Fixtures: these are organised by the P.E. department.
- Theatre Trips: these include extra curricular provision e.g. Drama and English and also Year trips at the end of the Christmas term.

Overnight Trips

- Camping Trips: these include the Duke of Edinburgh Award Expedition.
- Ski Trips: these take place during the school holidays for students in Years 8-13.
- Enrichment Trips: these are organised by departments e.g. S.Africa, Poland, Malawi and Vietnam.
- Field Work: these are compulsory parts of the examination syllabus for students in Years 12&13.

Summer Term Enrichment Days

These are organised for Years 7, 8, 9, 10 & 12 in July. Each year group will be involved in the following activities:

- Yr.7: London activities.
- Yr.8: Visits and challenges.
- Yr.9: Overnight trip e.g. Euro Disney or similar or day trips for those who would rather not go on a residential trip.
- Yr.10: Two day school based industrial links and employability event.
- Yr.12: UCAS days.

Charging for school trips

The school will not charge for any trips taking place in school time with the exception of board and lodging for residential trips that are curriculum based e.g. Geography and Biology Field Work.

The school, is however, permitted to ask parents for voluntary contributions for any trip, visit or activity whether in or out of school time if the school has insufficient funds to meet the cost. No student will be prevented from participating in the event because parents/carers are unwilling or unable to pay. However, it is possible that without sufficient contributions the event may have to be cancelled.