



Church of England School  
Head of School: Mrs N J Adamson MA NPQH

12<sup>th</sup> March 2020

Dear Parent/Carer

### Contingency Planning in relation to Coronavirus

I write with regard to our contingency plans should the government's Coronavirus action plan move into the Delay Phase in the next few weeks. This is when social distancing measures may be put in place that may include school closure. Here is the national plan:

<https://www.gov.uk/government/publications/coronavirus-action-plan>

Please ensure that your child is able to access Show My Homework, as this is the primary place that learning activities will be located should we need to close. If your child does not have home access to the internet and/or to a suitable device such as a laptop or tablet, **please contact your child's Year Director as a matter of urgency.** It is our intention that lessons will be uploaded to all students on Show My Homework and that students should, as much as is possible, continue their learning at home. There should be enough work to keep your child occupied from each of their subjects and you may find it helpful to structure your child's learning around their normal timetable. In addition, there may also be some whole-school or year-group projects that are set.

The steps we have taken are part of our contingency planning, and do not mean that school closure is more imminent or likely. It is a plan we are creating to ensure learning can continue as smoothly as possible should the need arise. In the meantime, we continue to run school as normal. Please also be assured that we are closely monitoring and following **all** government guidelines and advice.

Once again, I include the details of the Department for Education Coronavirus helpline. Parents are free to call or email the helpline should they have any queries regarding Covid-19 relating to education.

Yours faithfully

**Mrs N Adamson**  
Head of School



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# **Department for Education Coronavirus helpline**

The Department for Education Coronavirus helpline has been set up to answer questions about COVID-19 related to education. Staff, parents and young people can contact the helpline as follows:

Phone: 0800 046 8687

Email: [DfE.coronavirushelpline@education.gov.uk](mailto:DfE.coronavirushelpline@education.gov.uk)

Opening hours: 8am to 6pm (Monday to Friday)