

BISHOP



RAMSEY

Church of England School  
Head of School: Mrs N J Adamson MA NPQH

23<sup>rd</sup> January 2020

Dear Parent/Carer,

**Year 7 – Availability of Year Director**

I am writing to inform you that I will be out of school between 10<sup>th</sup> and 14<sup>th</sup> February, due to having being called for Jury service.

Due to this, I will be unable to respond to any emails or answer questions that you may have during that week.

Should you have any matters that need to be dealt with urgently, please contact Mr Foote (Leadership Link for Year 7) at [sfoote@bishopramsey.school](mailto:sfoote@bishopramsey.school), or Miss Smith (Deputy Year Director) at [hsmith2@bishopramsey.school](mailto:hsmith2@bishopramsey.school), in my absence.

Yours sincerely,

**Mr S Wills**  
Year 7 Director



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