

BISHOP



RAMSEY

Church of England School
Head of School: Mrs N J Adamson MA NPQH

6th June 2019

Dear Parent / Carer,

Lockers – Year 11

The rental on your son/daughter's locker is due to expire at the end of this term.

During the summer holiday period all lockers will be cleaned in preparation for our new Year 7 and Sixth Form intake. Please ensure that your son/daughter clears their locker of all possessions. We will assume that any belongings found in the lockers after the end of term are no longer required and these will be disposed of.

Lockers keys should be returned to the School Office from Monday 24th June 2019 where the £5 deposit (if payable) will be returned. Please note, all keys should be returned by Thursday 18th July 2019. Please note, no refunds will be available after this date.

If your son/daughter is returning to our Sixth Form in September, they will have the opportunity to rent a new locker for a further two years at this time.

Thank you for your co-operation in this matter. If you should have any queries please do not hesitate to contact me on 01895 671081 or email smorrissey@bishopramsey.school

Yours faithfully,

Ms S Morrissey
Locker Administration



Address: Hume Way, Ruislip, Middlesex. HA4 8EE ∞ **Telephone:** 01895 639227 ∞ **Facsimile:** 01895 622429

Email: office@bishopramseyschool.org ∞ **Website:** www.bishopramseyschool.org

Veritas Educational Trust is a charitable Company limited by guarantee, registered in England and Wales. Reg no: 7724916