



Church of England School
Head of School: Mrs N J Adamson MA NPQH

7th February 2019

Dear Parent/Carer,

UCAS Convention

On Thursday 14th March, all of Year 12 have been booked to attend the annual UCAS convention at Brunel University to allow students to get their first understanding of what options they have after Bishop Ramsey School. The event is invaluable in the preparation process for university applications. All the major universities are represented together with professional bodies, staff from gap year opportunity groups, apprenticeship providers and volunteer groups

Students are expected to make their own way there and back and will not be accompanied by staff. This is to allow them to have the most personalised experience possible. As staff are not present, students are responsible for their own welfare and by registering for the event, they acknowledge this.

The convention is free for students. However, they need to register for the event by following the instructions below. This can be done at home or students will have an opportunity in Form to do this.

1. Go to www.ucas.com/exhibitions and find the event you are visiting. (West London Higher Education Exhibition)
2. Click on the 'Book now' button, followed by 'Join group booking', then 'I am a student'.
3. Enter the group booking reference and click 'Find'. Your group booking details will be displayed.
 - Group Booking reference: **UCASBKN209917**

Continue completing the form until you see confirmation that your booking has been processed. You will receive an email with a link to your personal ticket, which you will need to either print or bring on your phone, to the event.

The event is from 09:30am to 11:00am, so students will be signed out for Period 1 to 3. However, if students have Period 4 or 5 lessons on that day, then they are expected to attend these.

I hope that this will be an informative day for all.

Yours faithfully,

Mr A Jeffries
Director of Learning and Achievement for Year 12



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