



Church of England School
Head of School: Mrs N J Adamson MA NPQH

15th November 2018

Dear Parent/Carer,

Flexible Study Option on Mondays

Thank you for your responses to the arrangements for the flexible study system for Mondays. As you may be aware there are a large number of students, including your son/daughter, who have no lessons or just one lesson on a Monday. This is due to constraints with the timetable which we are endeavouring to ensure is rectified for next year. Having taken into account the number of students affected, and the feedback received from parents, the following system has been decided:

Students with no lessons on a Monday will be required to be in school for Form time at 8.40am and will be able to leave school at the end of period 3 (12.35pm).

Students with just one lesson during period 1, period 2 or period 3 will be required in for Form time at 8.40am and will be able to leave school at the end of period 3 (12.35pm).

Students with only a period 4 lesson will be required in school for the beginning of period 3 (11.30am) and will be able to leave school after their period 4 lesson (1.40pm).

Students with only a period 5 lesson will be required in for the beginning of period 3 (11.30am) and will be able to go home after their lesson at 3.15pm.

This system ensures that all students are given the opportunity for some school based study on Mondays as well as the opportunity for some more flexible study completed at home. We would like to stress the importance of students using their time effectively both at home and at school. A list of free classrooms is on display in the shared study room and students free to use these, along with the silent study room and the library.

It is also very important that all students sign in and out (outside the SCITT Room), where necessary, when they arrive or leave the school site so we are fully aware of who is on the premises at any given time. Students who are leaving after period 3 must sign out before they leave the school site. Students arriving at the start of period 3 must sign in before going to their lesson. Students are obviously still expected to attend 100% of their timetabled lessons on a Monday. Should this fail to be the case students will be required in school on Mondays from 8.40am to 3.15pm.

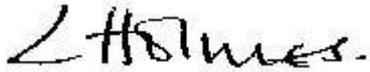


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If you have any questions at all please do not hesitate to get in contact with either of us on the email addresses listed below.

Yours faithfully,

Handwritten signature of Mrs Holmes in black ink.

Mrs Holmes
Head of Sixth Form
iholmes@bishopramsey.school

Handwritten signature of Mr Jeffries in black ink.

Mr Jeffries
Head of Year 12
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