



Church of England School
 Headteacher: Mr A J Wilcock MA (Cantab)

11th January 2018

Dear Parent/Carer,

Heathrow Jobs and Careers Fair – Tuesday 30th January 2018

Prospects Events have organised a Jobs and Careers Fair. This event showcases some of the 400 companies that operate at Heathrow and the thousands of different skills and roles available. Visitors to the event are able to meet employers face to face and gain a real understanding of the range of opportunities available and qualifications needed.

Your son/daughter has been identified as someone who would benefit from this event, as it will provide them with an invaluable opportunity to learn more about the opportunities available to them, the skills they require and how to apply for jobs and apprenticeships.

The event will take place on Tuesday 30th January 2018 at the Sofitel Hotel, Terminal 5, Heathrow. Your son/daughter will travel with Mr Marjanov and Mrs Chandarana in the school minibus. No cost will be incurred for this visit.

We will be visiting the Careers Fair between 9.30am and 11.00am. We will leave school at 8.30am and will arrive back at school at approximately 12.30pm. We ask that students arrive for **8.15am**, allowing for registration and last minute checks before leaving.

Students are advised to bring a packed lunch with them, just in case there is a delay in returning back to school due to traffic. Students should also bring their equipment for Periods 4 and 5 as they should be back in school in time to attend these lessons.

Students are required to wear full school uniform and should bring with them any required medication; asthma inhalers, epipens, etc. Mobile phones and any other items of value can be brought, but students do so at their own risk.

Naturally, we expect a high standard of behaviour from all students on school visits. The school reserves the right to exclude students from a visit if their behaviour does not meet with the standards we expect on a day to day basis in school.

Please email vchandarana.312@lqfmail.org by **Monday 15th January** to give consent for your son/daughter to attend this trip. Please note that upon emailing your consent you are agreeing to the following terms and conditions associated with this trip:

Your permission is granted for your son/daughter;

- To attend the trip
- To be given a mild painkiller (eg. Paracetamol) if considered necessary by the party leader.
- To received medical treatment in an emergency situation if as parent/carer you cannot be contacted.



Address: Hume Way, Ruislip, Middlesex. HA4 8EE ∞ **Telephone:** 01895 639227 ∞ **Facsimile:** 01895 622429

Email: office@bishopramseyschool.org

Website: www.bishopramseyschool.org

You confirm:

- That your son/daughter's medical details are correct on the Parent Portal and will inform us of any changes to these details between now and the trip
- That you understand that if your son/daughter's behaviour in school is not acceptable then he/she may be withdrawn from the trip.

Please do not hesitate to contact Mrs Chandarana on 01895 671071 or vchandarana.312@lgflmail.org should you require any further information.

Yours sincerely,



Ms A Murphy
Assistant Headteacher



Mrs V Chandarana
Work Experience & Careers Co-ordinator