



Church of England School
 Headteacher: Mr A J Wilcock MA (Cantab)

7th December 2017

Dear Parent/Carer,

Drama Trip to the Lyric Theatre, Hammersmith

As part of the Drama and Theatre A Level, students are expected to attend at least one performance in a Theatre. I have provisionally booked tickets for the matinee of "Things I Know To Be True" by Frantic Assembly at the Lyric Theatre, Hammersmith on Wednesday 24th January 2018.

We will travel together via London Underground, setting off from Bishop Ramsey at 12.30pm, and will return at approximately 6.00pm. Due to the time of travel we can apply for free travel for the journey to the venue. The return journey will be during peak time so students need to ensure that they have sufficient funds on their Oyster card to facility the return journey.

The cost of the trip is £15.50. Payment should be made via ParentPay by selecting '**Lyric Theatre 2017/2018**'. Payment should be received by **noon on Monday 11th December**. Unfortunately we are unable to accept payments after this date. Places are limited so will be on a first come-first-served basis on receipt of payment. Should maximum numbers be reached prior to Monday 11th December, ParentPay will close for this item.

Please note that upon making your payment you are agreeing to the following terms and conditions associated with this trip:

Your permission is granted for your son/daughter:

- To attend the trip
- To be given a mild painkiller (eg. Paracetamol) if considered necessary by the party leader.
- To received medical treatment in an emergency situation if as parent/carer you cannot be contacted.

You confirm:

- That your son/daughter's medical details are correct on the Parent Portal and will inform us of any changes to these details between now and the trip
- That you understand that if your son/daughter's behaviour in school is not acceptable then he/she may be withdrawn from the trip and any monies paid to date will not be refunded.

Should you have any concerns with respect to payment, please contact Mrs Hagon on 01895 671002 or email parentpay@bishopramseyschool.org



Address: Hume Way, Ruislip, Middlesex. HA4 8EE ∞ **Telephone:** 01895 639227 ∞ **Facsimile:** 01895 622429

Email: office@bishopramseyschool.org ∞ **Website:** www.bishopramseyschool.org

The standard Sixth Form dress code applies and students need to bring a **packed lunch**.

Students should also bring with them any required medication; asthma inhalers, epipens, etc. Mobile phones and any other items of value can be taken but students do so at their own risk

All students who travel as part of a group represent Bishop Ramsey School, therefore the highest standards of behaviour and conduct are expected as a matter of course.

Please feel free to contact me via email on hsimmons2.312@lgflmail.org should you have any queries.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'H. Simmons', with a stylized, cursive flourish extending to the right.

Mrs H Simmons
Head of Expressive Arts