

BISHOP



RAMSEY

*Church of England School*  
*Headteacher: Mr A J Wilcock MA (Cantab)*

23<sup>rd</sup> November 2017

Dear Parent/Carer

**Academic Tutoring Day – Thursday 7th December 2017**

Further to our letter dated 9<sup>th</sup> November regarding Academic Tutoring Day, our records indicate that you have not yet booked an appointment through the Parent Portal system.

Please log onto Parent Portal and make your appointment as **this system will only be available until 24th November**. If you are having difficulty logging onto the Parent Portal, please contact Mrs Jerham on 01895 671041 or email [parentportalhelp@bishopramseyschool.org](mailto:parentportalhelp@bishopramseyschool.org).

I have also attached the original letter with full details of the day for your information.

Yours sincerely,

**Mr S Foote**  
**Assistant Headteacher**



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