



Church of England School
 Headteacher: Mr A J Wilcock MA (Cantab)

2nd November 2017

Dear Parent/Carer,

Year 11 Mock Examinations: Thursday 7th December to Tuesday 19th December 2017

The Mock Examinations take place between the above mentioned dates. The dates are inclusive. Individual Examination Timetables will be issued to students during Learning for Life on Friday 3rd November.

In line with new DfE regulations we are no longer able to allow students 'study leave'. As a result students are expected to be in school at all times during an examination period. When students are not in an examination they will be in their normal lessons, carrying out supervised revision.

Full details of when examinations take place are contained in the Individual Examination Timetable. However, we would emphasise the following:

- Students should arrive at 8.30am, deposit bags/coats etc in their lockers and be lined up outside the Sports Hall to register by 8.40am at the latest
- The start time of each examination is shown on the timetable and candidates should again register outside the Sports Hall in good time
- Candidates who are late will not be allowed to make up lost time
- Candidates may only miss an examination for illness supported by a doctor's certificate. A resit will only be offered to students who produce such a certificate. Please remember that mock exam results are one of the factors used to decide examination entries for next summer
- Strict examination rules will apply throughout the examination period. This includes not taking Mobile Phones into the Examination Room
- Students should bring all necessary equipment (black pens/pencils/rulers and calculators where appropriate). Spare equipment will NOT be available
- Bags must not be brought to the Sports Hall as there is no place to store them
- Correct and appropriate uniform must be worn at all times. Failure to do so will result in the usual school sanctions.

The Mock Examinations are conducted in line with the rules and regulations operated by the examining boards, copies of which are available on the school website. Please familiarise yourselves with these which are updated each year.




Address: Hume Way, Ruislip, Middlesex. HA4 8EE ∞ **Telephone:** 01895 639227 ∞ **Facsimile:** 01895 622429

Email: office@bishopramseyschool.org ∞ **Website:** www.bishopramseyschool.org

The school wishes every success to all students in these Mock Exams. If any problems occur please contact the school.

Yours sincerely,

A handwritten signature in black ink, appearing to be 'S Foote', with a long horizontal stroke extending to the right.

Mr S Foote
Assistant Headteacher

A handwritten signature in black ink, appearing to be 'S Forrest', with a long horizontal stroke extending to the right.

Mr S Forrest
Year 11 Director